



Emergency Support Fund: for School and Summer Meals 2020 Grant Guidelines

Since 2009, Partners For a Hunger-Free Oregon has provided small grants of up to new or expanding Summer Food Service Programs (SFSP) in Oregon through the Summer Meals Support Fund. This year, because of unanticipated school closures due to the pandemic, **Hunger Free Oregon will be shifting funding to an Emergency Support Fund model and will be temporarily suspending the Summer Meal Support Fund in 2020.**

The purpose of the Emergency Support Fund is to provide emergency funds on a rolling basis to school and community-based sponsors providing meals during school closures. After disbursing emergency grants, **this grant will still provide funding to Summer Meal sponsors for the official summer season and will begin reviewing those applications on May 1st.** Grants are awarded up to \$5,000 per program and can support a wide variety of operation related costs such as: equipment purchases, staffing, and transportation or delivery costs.

Hunger-Free Oregon will be prioritizing applicants who prioritize equity and inclusion for underserved communities, with the strongest considerations for programs seeking to maximize engagement and support to marginalized groups (communities of color, immigrant communities, homeless youth, LGBTQ+, etc). For questions, please contact Fatima Jawaid, Senior Program Manager, at 503-595-5501x307 or fatima@oregonhunger.org.

Applications are open Monday, April 6th through June 1st. Applications will be reviewed weekly on a rolling basis.

Please submit completed applications to SMSFgrants@oregonhunger.org

GRANT OBJECTIVES

1. Provide emergency grant funding to school and community based programs during the unanticipated school closures.
2. Increase the number of meal sites and the number of meals served in Oregon.
3. Help bring summer meal programs to communities that need them.

We encourage applications from the following:

- School or community-based sponsors serving meals to children during the unanticipated school closures
- New SFSP sponsors and sites
- Programs offered by community based or culturally specific organizations; sponsors/sites that provide targeted inclusion and outreach to marginalized communities; and/or programs located in rural or high poverty areas

GRANT DETAILS

Who is eligible to apply?

During the unanticipated school closures:

School and community-based sites and sponsors providing meals to students during school closures are encouraged to apply. This includes sponsors approved to provide meals during school closures through the Summer Food Service Program and the Seamless Summer Option; and those sponsors that are not area eligible for the programs, but still providing meals to students. Partner agencies that are supporting sponsors in this process or outreach effort are also eligible. If you do not fit into any of the previously described categories but are providing food to students during closures, please reach out to fatima@oregonhunger.org to see if you are eligible to apply.

For Summer Meal sites, sponsors, and partners (during the official summer season):

Sites or sponsors of the USDA Summer Food Service Program (SFSP) or Seamless Summer Option (SSO), or applicants who plan to apply to be a SFSP or SSO site or sponsor. **If a new SFSP or SSO site or sponsor, grant funds will be dependent on successful completion of the application process with the Oregon Department of Education.** Youth activity and enrichment partners or family service organizations that partner with SFSPs can apply, but should submit a collaborative application with their sites or sponsors.

What expenses are allowable?

Grants are awarded up to \$5,000 per site or sponsor, per year. Funds can be expended on any direct or indirect program costs, including: food service equipment; site environment equipment such as seating or shelter supplies; transportation; staffing; outreach activities*; activity supplies; and health inspection costs. **Food costs for meals are not allowable costs.**

How will grantees be selected?

Applications will be reviewed every week on Tuesday and recipients will be notified of their award by the following week. Successful applications will show a clear plan to increase meal access both for school and summer meal programs for children in Oregon; with priority considerations for programs seeking to maximize engagement and support to marginalized groups.

GRANTEE RESPONSIBILITIES

The grantee organization agrees to the following:

- Expend all grant funding by the end of the 2020 grant period
- Participate in at least one brief check-in about your programs (via email, by phone, or in person) with a Hunger-Free Oregon staff member during the period you receive an award.
- Complete an evaluation report at the end of the grant period describing how funds were used, outlines programs successes and challenges, and provides 2020 participation data.