



Summer Meals Support Fund 2019 Grant Guidelines

Since 2009, Partners For a Hunger-Free Oregon has provided small grants of up to new or expanding Summer Food Service Programs (SFSP) in Oregon through the Summer Meals Support Fund. Grant funds support new and existing programs with equipment purchases, staffing, transportation costs, and activity and outreach supplies. Grants are awarded up to \$5,000 per program.

In addition to financial support, we strive to work one-on-one with grant recipients to promote best practices, raise awareness, and provide technical assistance and/or support throughout the state. For questions, please contact Fatima Jawaid, Child Hunger Prevention Program Manager, at 503-595-5501x307 or fatima@oregonhunger.org.

Applications are open Friday, March 15th to Monday, April 15th, 2019

GRANT OBJECTIVES

1. Help bring summer meal programs to communities that need them.
2. Increase the number of summer meal sites and the number of meals served in Oregon.
3. Help build summer meal program capacity by providing resources on marketing, engagement, fundraising, equity, and evaluation.

We encourage applications from the following:

- New SFSP sponsors and sites
- Programs offered by culturally specific organizations or those that provide targeted inclusion and outreach to communities of color and non-English speaking communities
- Programs that couple supports or referral for families experiencing poverty and other challenges
- Programs located at or in partnership with affordable housing communities
- Programs catered towards middle and high school students
- Programs located in highly rural or high poverty areas

GRANT DETAILS

Who is eligible to apply? Sites or sponsors of the USDA Summer Food Service Program (SFSP) or Seamless Summer Option (SSO), or applicants who plan to apply to be a SFSP or SSO site or sponsor. If a new SFSP or SSO site or sponsor, grant funds will be dependent on successful completion of the application process with the Oregon Department of Education. Youth activity and enrichment partners or family service organizations that partner with SFSPs can apply, but should submit a collaborative application with their sites or sponsors.

What expenses are allowable? Grants are awarded up to \$5,000 per program. Funds can be expended on any direct or indirect program costs, including: food service equipment; site environment equipment such as seating or shelter supplies; transportation; staffing; outreach activities*; activity supplies; and health inspection costs. Food costs for meals are not allowable costs.

**Outreach costs and materials are allowable under this grant, however, we encourage all applicants to contact ODE CNP and PHFO for free printed outreach materials.*

How will grantees be selected? Successful applications will show a clear plan to expand access to summer meal programs for children in Oregon. See application for more detail.

GRANTEE RESPONSIBILITIES

The grantee organization agrees to the following:

- Participate in at least one informational phone interview about your program and one site visit with a PHFO staff member during the summer you receive an award.
- Provide at least one photo from your summer program, and secure a signed photo-release form if children are included in the photo.
- Participate in 1 to 2 short webinars or cohort calls throughout the summer season.
- Complete a report form at the end of the grant period describing how funds were used, participation data, and plans for the 2020 summer meals cycle.
- Whenever possible, acknowledge Partners for a Hunger-Free Oregon and the Summer Meals Support Fund in media or communications about your summer program.